GALLAUDET UNIVERSITY
PRIORITY RESEARCH FUND

Gallaudet Research Institute (GRI)
Graduate School and Professional Programs
Dawes House
http://research.gallaudet.edu

Gallaudet University, in recognition of its unique responsibility and commitment to support research that may benefit deaf and hard of hearing people, provides funding annually for a Priority Research Fund. University and Clerc Center faculty, teachers, and professional staff are eligible to apply for a grant to conduct high-caliber research on Gallaudet’s priority areas. From time to time the University may announce a focus on one or more of the priorities. The research awards are intended for studies that:

1) Have a clear connection to the research priorities of the University (given later);

2) Are technically sound, including clear articulation of a research purpose that can be accomplished within 1-3 years, significance within the field, and methods that have a high likelihood of achieving the specified purpose;

3) Place Gallaudet University in a position to acquire external funding and;

4) Yield research findings that may be a basis for improving instruction to deaf and hard of hearing students, or that have the potential to enhance the lives of deaf and hard of hearing persons throughout the United States.

The intention of the Fund is to support campus researchers who aim to conduct both basic and applied research on important issues using a wide range of methods. Basic research is undertaken primarily to acquire new knowledge without any particular application or use in mind. Applied research is conducted to gain the knowledge or understanding to meet a specific, recognized need. Ineligible projects for the Priority Research Fund include:

• Curriculum development
• Capital projects (i.e., construction or renovation of research facilities)
• Non-research training grants
• Development--the systematic use of the knowledge gained from research directed toward the production of useful materials, devices, systems, or methods, including the design and development of prototypes and processes
• Establishment of an academic or extra-curricular program and then study of that program.

Above adapted to fit Priority Research Fund from National Science Foundation’s Higher Education Research & Development Survey.
GRANT PERIOD
There is a single round of proposal review each year. Gallaudet Faculty and staff members, who are interested in applying for a grant to study a Priority Research topic, should first send an *Expression of Interest to Apply (due by December 15)*. Receiving this expression of interest is very important for our budget planning. After submitting the Expression of Interest, please submit your full proposal by the deadline, which is due before February 15. The grant period will run from October 1 to September 30, in accordance with the university’s fiscal year.

STUDY FUNDING LIMITS
The fund provides up to $35,000 per annum for up to three years. It is rare that we will grant the maximum amount. Please be realistic about what you can accomplish for this scope of funding, and seek additional funding and in-kind support from your unit. We consider if the proposed study warrants the budget requested, and if the study can be well accomplished within our funding limits. A Priority Grant may be used as cost sharing or supplemental to larger, externally funded studies. In such instances, please consult the Priority Fund Officer before submitting a proposal. Please note this funding is not intended for dissertation study. Finally, although the Priority Fund has had steady funding since its inception, GRI can make no assurances about availability of funds in future years.

QUESTIONS?
For questions regarding the design of a study and its review, please contact Charles Reilly, Priority Fund Officer, Charles.Reilly@Gallaudet.edu (202) 651-5794.

For questions regarding the administrative policies of the grant, contact Senda Benaissa, Assistant Fund Officer, Senda.Benaissa@Gallaudet.edu (202) 651-5272 (VP).

For routine matters relating to processing of paperwork, contact GRI’s Executive Secretary, Shirley Hack-McCafferty, Shirley.Hack-McCafferty@Gallaudet.edu at (202) 651-5150 (V/TTY). The Gallaudet Research Institute (GRI) is located on 4th floor HMB South.

For this document and updates on Priority Research Fund, and also the Small Grants Fund, go to the GRI site at and look under Research Funding. The GRI is at [http://research.gallaudet.edu](http://research.gallaudet.edu)
GALLAUDET'S RESEARCH PRIORITIES

The research priorities of Gallaudet University reflect the institution's unique responsibility and commitment to encourage and support research and scholarship that aims to benefit the diversity of the deaf and hard of hearing population on campus, across the United States, and internationally. The research design may incorporate insights from a range of disciplines involving a variety of research paradigms and methodologies. The priorities below are the result of a collaborative process involving many individuals within the Gallaudet community. The order of listing is not intended to indicate the relative importance of the priority.

Priority 1 — Development of Signed Language Fluency
Research aimed at understanding the sensory, cognitive, affective, linguistic, pedagogical, and socio-cultural processes by which individuals acquire American Sign Language or other signed languages. This priority applies both to individuals acquiring signed language in childhood and to those who acquire or learn signed languages later in life.

Priority 2 — Development of English Literacy
Research aimed at increasing understanding of the sensory, cognitive, linguistic, and socio-cultural processes by which deaf and hard of hearing individuals learn to read and write, plus the relationship between literacy learning and the signed, printed, and spoken languages used in the individual’s home, school, community, and cultural environments.

Priority 3 — Psycho-Social Development and Mental Health Needs
Research focusing on biological, neurological, psychological, and sociological aspects of deaf and hard of hearing people’s psychosocial development and mental health throughout their life spans.

Priority 4 — Teaching, Learning and the Communication Environment
Research on how pedagogical practices and accessibility of information affect learning for deaf and hard of hearing students.

Priority 5 — School, Home, and Community Relationships
Research aimed at understanding home, school and community relationships, school readiness, family and community involvement, and dynamics in homes and schools with deaf or hard of hearing members.

Priority 6 — Transition through School and into Postsecondary Education and Work
Research aimed at understanding and identifying the transition processes of deaf and hard of hearing students through school and beyond into post-secondary education, work, and independent living.

Priority 7 — History and Culture of Deaf People
Studies of Deaf peoples’ history, cultures, creative productions, and signed languages, including research into and preservation of the contributions of visual and tactile ways of knowing and experiencing the world. This priority highlights studies of the origins and development of literature, the visual arts, and other creative, political, and social contributions of deaf people around the world.

Priority 8 — Linguistics of Signed Languages
Linguistic studies of signed languages, including phonological, morphological, and syntactic phenomena as well as meaning construction, discourse, and variation. This priority supports cross-linguistic comparison among signed languages and research on language contact / historical change.
Priority 9 — Interpretation and Translation
Research examining processes, practices, and pedagogy involved in interpreting for hearing, hard of hearing, deaf, and deaf-blind individuals in a broad range of settings. This priority relates to situations involving Deaf and hearing interpreters working with signed and spoken languages or other visual or tactile communication systems. In addition, this priority concerns literary and other translations involving signed languages.

Priority 10 — Studies that Inform Public Policies and Programs
Research essential for the development, administration, and evaluation of public policies and programs affecting education, mental health, communication access, medicine, employment, and other services used by deaf and hard of hearing people throughout their lives.

Priority 11 — Technologies that Affect Deaf and Hard of Hearing People
Studies of technology’s impact on the lives of deaf and hard of hearing people, including research on and development of technologies and media aimed at enhancing communication.

Priority 12 — Assessment
Research related to the development, translation, validation and practical application of appropriate tools, techniques, and models for assessing a wide range of characteristics, skills and abilities of deaf and hard of hearing people.

Priority 13 – Diverse Deaf and Hard of Hearing Populations
Research that examines multicultural awareness, knowledge and/or skills as well as methods of social advocacy related to diverse deaf and hard of hearing children, youth, adults, their families and their communities. Diversity includes, but is not limited to differences of race, ethnicity, gender, age, creed, disability, socioeconomic status, sexual orientation, school experience, linguistic background, and immigration experience.
PREPARE AND DISCUSS THE PROPOSAL (You may use this checklist to ensure all documentation is submitted.)

1. Send in a one-page Expression of Interest to Apply by December 15. For more information, see Expression of Interest (http://research.gallaudet.edu/Funding/ExpressionOfInterest.pdf).

2. Discuss the study with your chair, especially time and workload. Later they will need to sign the cover sheet to verify their support. Should the study be funded be provided, it is expected that administrative support will be forthcoming from the department.

3. Prepare a proposal using the guidelines described later in this document.

SEEK APPROVALS AND ATTACH DOCUMENTATION IN APPENDIX

4. Obtain clearance for the study from the Institutional Review Board (IRB). The IRB must approve proposals involving human subjects. To contact the IRB, see http://irb.gallaudet.edu. Please submit the same version of the proposal to IRB as you are submitting to us. It is in your best interest to include in your proposal more rather than less information about methodological issues and ethical issues. You may wish to attach a copy of your IRB submission to your proposal.

5. Attach the IRB’s approval letter as appendix to the proposal. Funding will not be approved until this clearance is received.

6. If you intend to use the elementary or high school on campus in your study, request permission from the Laurent Clerc National Deaf Education Center. Contact Program Monitoring Evaluation unit in MSSD 210. Attach a copy of Clerc’s clearance to the proposal as an appendix.

7. Give the proposal, including cover sheet, to your Department Chair or Supervisor and discuss details. If agreeable, that person should sign the cover sheet. Then take the proposal to your Dean for review and signature.

WHAT TO SEND

8. Submit the original and nine copies of each proposal to GRI - fourth floor of HMB South.

9. The cover sheet with signatures should be on the front of the proposal. It is available for download at http://aaweb.gallaudet.edu/Gallaudet_Research_Institute/Research_Funding.html

10. Send an electronic version of your proposal and your abstract to the Fund Officer or Assistant Fund Officer via email attachment (.doc or .pdf format). This enables us to involve reviewers who are off campus.

WHAT’S NEXT

11. After receiving the proposal the Fund Officer will select external reviewers and chair a campus review panel to assist in evaluating the proposals. Proposals are evaluated using the criteria shown later in this document. 12. You will receive a letter with the result of the review.
PARTS OF THE GRANT PROPOSAL

The height of the letters (font size) in the text of the proposal must not be smaller than 10 point.

Figures, charts, tables, figure legends, and footnotes may be smaller in size but must be easily legible.

Please number the pages. A complete proposal will include the following.

1) **Proposal Cover Sheet**
   In the back of this document you will find a Cover Sheet. It is essential to fill in all of the requested information, including signatures. Put this sheet on the front of your proposal.

2) **Abstract**
   200 words or less. If your study is funded, this abstract will be reported on the World Wide Web at the GRI site and in the research section of Gallaudet’s Annual Report of Achievements.

3) **Body of the Proposal**
   The proposal should include:
   - A description of the study (excluding cover sheet, abstract, budget, and appendices) that does not exceed **ten (10) single-spaced** pages. Lengthy appendices are discouraged.
   - Clearly defined research purpose or questions, and explain the significance to the field.
   - A list of specific Gallaudet’s research priorities that the study addresses with an explanation of how each will be addressed.
   - Clear and detailed description of appropriate methods to be used.
   - Objectives and activities that will be carried out during the study.
   - Person-loading chart (See a sample chart below).
   - Time-line (See sample below.)
   - Expertise of the research team - State what qualified you to do the study if not clear from your c.v.
   - For ongoing research and multi-year studies, see instructions below.

4) **Budget - Details of Expenditures and Justification**
   See instructions and sample budget given later in this handout.

5) **Appendices**
   a. Appendix pages will not count towards the page limit, but avoid great length.
   b. Attach all **non-standard** interview protocols or instruments. Copies of standard instruments are unnecessary.
   c. IRB and Clerc Center clearance letter, if required.
   d. If IRB has provided feedback on specific methodological issues, please provide that feedback and your response.
   e. Attach a short resume or C.V. for each investigator (two pages max.)
WRITING THE BUDGET

The budget should have two parts: Details of Expenditures and Budget Justification. Samples of each part are shown in the Appendix. Following are some tips.

I. Details of Expenditures

Each budget item for which funding is requested should be described in reasonable detail. Please list expenditures under these categories: Salaries and Wages, Travel and Transportation, General Office Expense, Consultants and Advisors, Professional Fees/Contracts, and Equipment-Uninventoried. As these are standard account number classifications used at Gallaudet, your secretary can help you figure out how to classify your budget item if you are uncertain. See sample in Appendix C.

Salaries and Wages

- For course releases, summer pay and benefits, and student compensation.

- The amount of time to be spent on each task by each person involved in the study will be shown on your person-loading chart (included in the body of your proposal). Then, in the budget, show how much it costs to pay each person for time worked. For example, if the chart shows a student doing transcribing for fifty hours, then show that calculation for their wage on the budget sheet.

- Calculate and list the fringe benefits for faculty and staff at 28.5% of the salary amount. For students, if they are working during summer, put down additional 23.5% of their wage amount (per university policy governing employment not during academic year.)

- For course releases during the academic year: Indicate if funds are requested to pay an adjunct or a course overload. For each course release for which an instructor will be hired, put down the figure $5,000. This is calculated at full professor rate (currently $995 per credit hour) x four credit hours (includes one prep. credit) plus 28.5% benefits. These figures are intentionally set at the highest possible level for planning purposes. In fact, GRI reimburses your Department only for the actual amount paid to the substitute who is hired to teach the course upon submission of an approved SPAF.

- For summer work for faculty members: If justified, we may pay up to four weeks of full-time work on the research study in a given summer. Faculty summer pay is calculated on the basis of current base salary for nine months (one full-time equivalent or FTE). Faculty with 11 month appointments are not eligible for summer pay. Also, summer pay is calculated on a “percent effort” basis, which is also referred to as the fraction of one FTE. Therefore, summer pay requires specifying both the length of research residence, up to four weeks, and the percent effort, in fraction of one FTE. See the example below for calculating summer pay.

<table>
<thead>
<tr>
<th>Base salary (fictional)</th>
<th>$55,000.00 (1/9 = $6,111.00 FTE/mo.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration of research work during summer</td>
<td>1 mos.</td>
</tr>
<tr>
<td>Effort on the study</td>
<td>0.5 FTE (half-time)</td>
</tr>
<tr>
<td>Summer pay</td>
<td>3,056.00 (= $6,111 FTE/mo. x 1 mos. x 0.5 FTE)</td>
</tr>
</tbody>
</table>

SHOW IN PROPOSAL:

- Benefits: 871 (28.5% benefits of salary figure)
- Salary: 3,927

Put both the Benefits and Salary figures in the budget.
Student assistants: If you are planning to use current students to collaborate or assist in the research, use University guidelines to determine their rate of pay. See “Guidelines for Student Pay Rates” provided by the Career Center. Justify the rate of pay for students according to their role in the study and level of expertise in the job. According to GU policy, once students have graduated, they cannot remain as assistants in a study.

- If a student works in the summer time, you must include additional 23.5% of their wage to be used for benefits. That is, both wage and benefits must be shown for summer work.
- Your department will need to process the payroll (using e-time) for any student you hire.

Travel and Transportation
- Travel for data collection is allowable. We do not cover cost of travel to present at meetings; the grantee should request such support from their department or unit.

General Office Expense
- Subject payments, supplies, postage and other communications, miscellaneous services.

Consultants and Advisors
- Research consultants, honoraria, and interpreting contractors.

Professional Fees and Service Contracts
- Software

Not allowed - Equipment
- It is the responsibility of the grantee’s department to provide office equipment for faculty and staff, especially computers, and to allow for their use in research study. Therefore, we do not provide funds for buying general equipment for a researcher. You may ask for devices to store your data, such as hard drives, tapes, and such consumables. Please speak with the Fund Officer if you need specialized equipment.

- GRI strives to maintain a collection of equipment that may not typically be owned by a department. If you have a grant, you may request to borrow the equipment if available.

III. Budget Justification

Clear justification of some items should be provided in a narrative. See Appendix D.

- Justification should be given for all personnel expenses, including course releases and summer pay for faculty members, student hires, outside consultants,
- Requests for faculty release time or summer work must be clearly described, including a justification that includes the current level of faculty appointment and the rationale for the timing of the work.
- Deans and Department Chairs (for faculty) or Supervisors (for staff) should be notified that their signature on the proposal cover sheet indicates their approval of the release time request specified in the proposal.
- Travel needs to be justified.
- Use of consultants should be justified. We aim to support teams at Gallaudet where possible.
- If there are additional sources of funding planned, such as from another grant or university unit, this fact should be stated in the proposal. This includes Small Research Grant.
**HOW THE PROPOSAL IS EVALUATED**

A suitable proposal has well-defined and feasible objectives, explicit methods of data collection and analysis, and a clear timeline and budget. Five criteria will be used to guide evaluation:

**Criteria 1: Clearly defined research purposed or question.**

- Is the research question or purpose that guides the project clear?
- Has sufficient and specific information been given as to what the study will test, determine, learn, and/or describe?
- Is it feasible within the limitations of funding and time?

An effective proposal articulates a specific and narrowed research question or purpose that can be accomplished within the funding limits and within the time limit of 1-3 years. Careful articulation of the research question or purpose is crucial, because it is the reviewer’s primary basis for appraising the effectiveness of the research methods presented in the proposal. The proposal presents concepts and defines terminology needed for the reviewer to understand the study’s purpose. A proposal that does not respond well to this criterion leaves the reviewer with appreciable uncertainty about the precise focus of the investigation; key terminology may be undefined. An inadequate proposal may state a purpose or multiple purposes that are beyond the scope of what can be accomplished within the limitations.

**Criteria 2: Significant research question/purpose.**

- Has it been clearly stated how the address a gap in theoretical or practical knowledge?
- Is the potential gain worth the investment?

An effective proposal makes a persuasive case that the findings from the research will constitute a worthwhile contribution to the field, justifying the investment of effort and/or resources. The significance may be based, for example, on potential contributions to improved professional practice, resolution of an arguable gap or inconsistency in the literature of the field, or the addition of authentic new knowledge to the field, including by extension or replication of existing knowledge. When appropriate, the proposal grounds the study in a larger theoretical context in a manner that is selective given the page limits of the proposal. An inadequate proposal fails to state a rationale for consuming time and resources in order to address its research question.
Criteria 3: Direct study of university research priority areas.

- Will the study directly address a university research priority?
- Is the study likely to make useful and substantial contribution to the priority area?
- Relative to other proposals in this round of competition, how directly applicable are the findings likely to be the university priorities?

The university aims to use the Fund to support studies that are determined to be most likely to contribute towards advancement of knowledge and practice in one or more of the priority areas. Please see the Gallaudet Research Priorities list earlier in this handout. It is essential that the researcher explain the relevance of the study to the university’s research priorities.

Criteria 4: Effective research methods.

- Are the procedures suitable for the research questions?
- Data collection and analytic approach explained in detail?

The proposal should identify, define, and justify the procedures that will be used to accomplish the research purpose or answer the research question of the study. The methods of the study can include such components as site selection, choice of archives, sample characteristics, data collection methods, experimental design, and data analysis. When judging the merit of methods, reviewers must evaluate whether each component of the methodology addresses the study’s stated purpose. Thus, a well-articulated purpose or question is crucial to a determination of whether the study’s methods are effective. An inadequate proposal fails to describe the methods with sufficient detail for the reviewer to judge whether they respond effectively to the research question/purpose. A proposal also may be inadequate either because a component of the methodology is inappropriate for responding to the research question, or because a necessary component is missing.

Criteria 5: Sufficient support and expertise.

- Does it appear that the research team has sufficient expertise to give reasonable prospect of success?
- Do the researchers have adequate administrative support?

For success, it is essential that a funded study have the necessary expertise within your research team and administrative support from your Department. A complete proposal will satisfy the reviewers on these points, including demonstrated skill and background in the research area and methods. The Fund Officer will meet with your Department Chair to discuss support for the study.
PROPOSALS FOR MULTI-YEAR STUDIES

If you intend to apply for more than one year of funding, this note is for you. The Priority Fund may be used to support a worthwhile study up to a maximum of three years. At the time of initial review by the panel, the committee will determine if a study warrants multi-year funding, and inform the researcher in the award letter. If study is approved for multiple years we can only assure funding for one year, due to federal budgeting constraints. If you are applying for a multi-year grant, please follow these guidelines:

1. Within the initial proposal an applicant should explicitly state their request to be considered for one, two, or three years of funding.

2. Proposals for multi-year studies should clearly outline the goals and objectives of the entire period of time for which funding may be requested (1, 2, or 3 years).

3. A work plan is required only for the first year.

4. A detailed budget is required for the first and second year. We recommend that you also submit a rough budget for the third year. This will induce the researcher to think through the full scope of the study, as well as allow GRI to estimate its demands on its budget.

5. Approval for a multi-year study is contingent upon successful annual review
   a. In the second year, an internal review will determine if continuing funding is warranted. Submit these documents by June 1st: (a) letter requesting funds in the upcoming fiscal year; (b) a progress report for the past period; (c) a work plan for the upcoming year and; (d) a budget for the upcoming fiscal year.
   b. In the third year, the review panel will consider requests for continued funding. Submit these documents by June 1st: (a) letter requesting funds in upcoming fiscal year; (b) a progress report for the past period; (c) a work plan for the upcoming year and; (d) a budget for the upcoming fiscal year.

6. GRI reserves the right to discontinue funding or to adjust budgets depending on progress.

7. Time lines should allow for the completion of the final report and should specify when the final report will be submitted.
Appendix

A. Sample of Person-Loading Chart
A timeline shows the amount of time in hours to be spent on each task by each person involved during the study.

<table>
<thead>
<tr>
<th>Task</th>
<th>Principal Investig.</th>
<th>Research Asst.</th>
<th>Transcrbr 1</th>
<th>Transcrbr 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Modify transcription database</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Train RA and Transcribers</td>
<td>20</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supervise Transcribers</td>
<td>40</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recruit longitudinal subjects</td>
<td>10</td>
<td>20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Film longitudinal subject</td>
<td>20</td>
<td>170</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transcribe longitudinal data</td>
<td></td>
<td></td>
<td>30</td>
<td>300</td>
</tr>
<tr>
<td>Analyze longitudinal data</td>
<td></td>
<td></td>
<td>80</td>
<td>20</td>
</tr>
<tr>
<td>Design 1st elicitation experiments</td>
<td>20</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>195</strong></td>
<td><strong>300</strong></td>
<td><strong>300</strong></td>
<td><strong>300</strong></td>
</tr>
</tbody>
</table>

B. Sample of Timeline

<table>
<thead>
<tr>
<th>Task</th>
<th>2007-08</th>
<th>2008-09</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fall</td>
<td>Spr</td>
</tr>
<tr>
<td>Finalize data collection plan and protocols.</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Train research assistant and transcribers</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Film first group</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Transcribe video</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Film second group</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Analysis &amp; comparison</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Review transcripts and findings with participants</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Draft tentative findings</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Write-up, submit for conferences, publication.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
C. Sample of Budget--Details of Expenditures

FOR PERIOD: *October 1, 2009 to September 30, 2010*

**SALARIES & WAGES**

Fall Course Release
- Dr. Jones $750/credit * 3 credits = $2250
- Benefits @28.5% = $641
- Total fall course release = $2891

Student Research Assistants
- 2 Transcribers for 12 weeks (240 hrs) * $12.50 = $3000
- 1 RA for 12 weeks (120 hours) * $12.50/hour = $150
- Total research assistants = $4500

**TRAVEL & TRANSPORTATION**

Travel for Data Collection and Research Collaboration at Rhode Island
- 2 persons for trip * $350/trip = $1400
- 120/hotel night * 2 persons = $240
- Per Diem 2 days * 2 persons = $188
- Car Rental 1 day * 2 trips = $100
- Total travel = $1928

**GENERAL OFFICE EXPENSES**

Materials & Supplies
- 20 Blank Media (DVD and DV tapes $3 each) = $60
- One wireless microphone for recording coda speech = $80
- Total equipment = $140

Subject Payment
- 25 subjects * $25 (3rd data, cohort 1) = $625
- 25 subjects * $25 (2nd data, cohort 2) = $625
- Total subject payment = $1250

**PROFESSIONAL FEES & SERVICE CONTRACTS**

Software
- Statistical package x 2 licenses = $68
- Total = $136

---

*Total budget* = $10,845

**NOTE:** Write a budget for each year of the grant up to three years.
D. Sample of Budget Justification

**Personnel**

- One research assistant—The scope of this study is too wide for one PI to run it alone, so I am requesting an assistant. I am seeking a native signer for this position (Deaf or hearing), because as a late-learner of ASL, I am not qualified to conduct the ASL longitudinal filming sessions or administer the ASL part of the experiments proposed here.

- Two transcribers—Transcribing video takes an enormous amount of time, yet the transcripts generated by the longitudinal data are crucial for development of the experimental stimuli. I am requesting two transcribers to expedite the transcription process, and also so that they can work in tandem, which I have found from past experience to be very helpful.

**Travel**

- Mileage reimbursement for data collection—I am requesting these funds to cover travel of the RA to children’s homes for data collection or families’ travel to Gallaudet for the same purpose. The totals are calculated at $0.xx/mile for a 40-mile round trip for each filming session.

**Materials and Supplies**

- Video storage media (two external hard drives, blank miniDV videotapes and blank DVDs), Longitudinal and experimental data will be filmed on a digital camcorder, and then loaded onto hard drives and DVDs for the transcribers. These portable storage media will allow them to easily move from one transcribing station to another. This is a necessity because we will not have designated computers for this study, so transcribers will use whatever Linguistics computers are free at a given time.

- Payments to subjects—I am requesting $20 payment to subjects in the longitudinal study for one hour of filming time. Although this is higher than the $10/hour rate typically paid for Gallaudet experiments, I feel it is appropriate, given that the families must make a sizeable commitment to stay with the study on a long term basis, and either open their homes to our researchers or drive to Gallaudet for filming. Because our experimental subjects will be recruited and tested on an individual basis, not through any school, they, too must make a larger than usual effort to participate in this study. For this reason, I am requesting $15/hour for their compensation.